

**DELAWARE DEPARTMENT OF JUSTICE  
JOB OPENING**

**Opening Date: January 18, 2019  
2019**

**Closing Date: January 25,**

**DEPUTY ATTORNEY GENERAL  
Civil Division, Affirmative Litigation, New Castle County  
Administrative Prosecutions**

**Description of Duties:**

This Deputy Attorney General position is in the Civil Division, Affirmative Litigation Unit, and is primarily responsible for prosecuting license disciplinary cases in an administrative process.

The Affirmative Litigation Unit's board prosecutors enforce the rules and regulations of the boards and commissions that regulate professional conduct in the State of Delaware.

Three Deputy Attorneys General, a Paralegal, and an Administrative Assistant are responsible for license discipline cases. As a civil prosecutor, the DAG will review investigations completed by Division of Professional Regulation investigators, conduct or direct additional investigation as necessary, and file administrative complaints to initiate the disciplinary process. The DAG will negotiate consent agreements or try cases in an administrative hearing before a hearing officer or a board/commission. The DAG will be responsible for handling any appeals of disciplinary decisions to the Delaware Superior Court and the Delaware Supreme Court. The DAG will handle additional assignments as directed by the State Solicitor, Deputy State Solicitors, or Unit Heads.

Candidates must have strong analytical and problem solving skills, and must communicate effectively and clearly. Strengths should include the ability to evaluate cases, determine resolutions, anticipate legal issues, and work independently and proactively. Candidates must have, or be able to develop, a good working relationship with other Deputy Attorneys General, support staff, and agency personnel. Knowledge of administrative law is useful, but is not required. Experience working with investigators and witnesses is preferred. Experience litigating cases, in an affirmative or defensive posture, is preferred. Membership in the Delaware Bar is required.

**Internal Delaware Department of Justice Applicants: Please submit an updated Resume or summary of work experience to the Director of Human Resources.**

**External Applicants: In order to be considered for this position, external applicants must submit Resume and the Delaware Department of Justice Application (please see link): <http://attorneygeneral.delaware.gov/executive/hr/job-application/>**

**OR external applicants can mail Resume and the Delaware Department of Justice Application to: Delaware Department of Justice, Human Resources, 820 N. French Street, 6<sup>th</sup> Floor, Wilmington, DE 19801, OR E-mail to: DOJHR@state.de.us OR Fax to: 302-577-5866. EOE.**

